

Course re-approval event: indicative agenda

University of Suffolk

Review and re-approval of

[Course Award/Title(s)]

[at xxxx College – for Learning Network partner colleges only]

[Date]

[Venue]

Contact on the day: [name and phone number]

AGENDA

9.30 Arrival and coffee/tea

9.45 Private meeting of panel: introduction and initial discussion

10.45 Tour of subject-related facilities or the Virtual Learning Environment (VLE), as appropriate

11.15 Meeting with students (with coffee/tea)

12:00 Private meeting of the panel (with working lunch)

12.45 Meeting with course team

14.15 Private meeting of the panel: conclusions and recommendations

15.15 Feedback to course team

15.30 Close