

**University of Suffolk
Board of Directors Meeting**

**1.00pm, Tuesday 2 July 2024
W310, Waterfront Building**

AGENDA

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|----|--|-----------------------------|
| 1. | Apologies - JL | Formal
Business |
| 2. | Declarations of Interests | Formal
Business |
| 3. | A. <u>Minutes of the Board meeting held on 23 April 2024</u> (IA)
<i>(Agree minutes for publication)</i> | Approval |
| | B. Matters arising (IA) | Discussion &
Approval |
| 4. | Presentations | |
| | A. Access and Participation Plan 2024/25 (Dr Ellen Buck, Director of Learning and Teaching) | Discussion &
Approval |
| 5. | Standing Items | |
| | A. Vice-Chancellor's Update (HL) <i>Paper attached</i> | Information |
| | B. Student Recruitment Update (TG) <i>Paper attached</i> | Information &
Discussion |
| 6. | Proposals | |
| | A. 2024/25 Budget (JK) <i>Paper attached</i> | Discussion &
Approval |
| | B. East of England Rural and Coastal Institute of Oral Health Update (HL) <i>Verbal</i> | Information &
Discussion |
| | C. Contract Approvals (MD) <i>Papers attached</i> | Discussion &
Approval |
| | I. LSC Contract | |
| | II. GBS Contract | |
| | III. Quantum Optics Discovery Lab – Space East Project | |
| | D. Estates Strategy Update (Nigel Lucker, Director of Estates)
<i>Verbal/presentation</i> | Information &
Discussion |

- 7. Governance**
- | | | |
|-----------|---|--------------------------|
| A. | Board Governance Review (IA/FF) <i>Paper attached</i> | Discussion & Approval |
| B. | Board Non-Executive Succession Planning (FF/IA) <i>Paper attached</i> | Discussion & Approval |
| C. | University Subsidiary Oversight (TG) <i>Paper attached</i> | Discussion & Approval |
| D. | Review of Financial Regulations (JK) <i>Paper attached</i> | Discussion & Approval |
| E. | Update on the Sustainability Task Group (LH/JK) <i>(Verbal)</i> | Information & Discussion |
- 8. Annual/Monthly Reports/Updates**
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|-----------|--|-----------------------|
| A. | Research Integrity Statement (MD) <i>Paper attached</i> | Discussion & Approval |
| B. | Remuneration Committee Report to the Board (AS) <i>Paper attached</i> (Independent Directors only excluding University or Students' Union employees) | Information |
- 9. * Papers for Information**
- | | | |
|-----------|---|-------------|
| A. | Board Secretary Appointment (HL) <i>Paper attached</i> | Information |
| B. | Audit and Risk Committee Minutes (22 May 2024) (SC) <i>Paper attached</i> | Information |
| C. | Nominations Committee Minutes (6 June 2024) (IA) <i>Paper attached</i> | Information |
| D. | Company Seal Register (TG) <i>Paper attached</i> | Information |
| E. | Mandatory Training Register (TG) <i>Paper attached</i> | Information |
| F. | Directors Register of Attendance (TG) <i>Paper attached</i> | Information |
- 10. Any Other Business**
- 11. Dates of Next Meetings:**
- Wednesday 30 October 2024 – 13.00
 - Wednesday 27 November 2024 – 9.00 – Board/Senate Workshop
 - Wednesday 27 November 2024 – 13.00
 - Thursday 13 February 2025 – 13.00
 - Tuesday 8 April 2025 – 13.00
 - Tuesday 1 July 2025 – 13.00
 - Tuesday 28 October 2025 – 13.00
 - Tuesday 25 November 2025 – 13.00

***** Papers for information are for report only and will not be discussed at the meeting. If you would like to open an agenda item for discussion, please contact the Chair and Secretary at least 48 hours prior to the meeting.